



**SOUTH MADISON COMMUNITY SCHOOL CORPORATION  
APPLICATION FOR ADMISSION OF NON-RESIDENT STUDENTS  
GRADES K-12  
SCHOOL YEAR 2020-21  
APPLICATION FINAL DEADLINE: APRIL 24, 2020**

**APPLICATION PROCESS**

Thank you for your interest in South Madison Community School Corporation (SMCSC). The deadline for non-resident student applications is April 24, 2020. To be considered for enrollment, the student must meet the criteria in HEA 1381 – P.L. 282-2013 and space must be available in the school and the grade level requested. If the number of requests for transfer exceeds the advertised capacity for a grade level, then the School Board will conduct a lottery drawing on May 7, 2020, to fill the available openings. Applications received after the April 24th, 2020, deadline will be considered as space is available and if the applicant meets all criteria for admission.

**All applicants must submit the following. An incomplete application will not be considered.**

- Completed application for each student seeking admission
- Parent statement (see page 2)
- Essay for student entering grade 7-12
- \$25.00 non-refundable application fee per child payable to SMCSC
- Signed permission form for the release of school records
- Copy of official birth certificate
- Copy of most recent report card
- Copy of high school transcript (current grade 9-12)
- Immunization records
- Copy of school discipline record (required – if no discipline, the report should show no incidents recorded)
- Copy of Individual Education Plan (IEP), if applicable
- Copy of 504 Plan (if applicable)

A request can be denied or enrollment may be discontinued currently or in a subsequent school year if one of the following criteria is met:

- (1) space is needed for current transfer students, siblings of such students, and employees' children;
- (2) the student has been suspended or expelled for more than 10 school days in the 12 months preceding the request for transfer;
- (3) the student was suspended or expelled for possessing a firearm, deadly weapon, or destructive device in the preceding 12 months;
- (4) the student was suspended or expelled for causing physical injury to a student, school employee, or visitor to the school;
- (5) the student was suspended or expelled for violating a drug or alcohol rule;
- (6) the student has a history of unexcused absences, and based on the location of the student's residence it is believed attendance would be a problem if the student is enrolled with the school corporation
- (7) if the student does not qualify for a special curriculum; or,
- (8) the request for transfer is primarily for athletic reasons.

Parents must provide records or information necessary to determine whether the request for transfer may be denied for the discipline infractions as outlined above. (HEA 1381-P.L.282-2013)

In addition: Transportation is not provided for students who live outside the South Madison district boundaries.

Parents/guardians will be required to pay book rental and all other applicable fees in full.

An incomplete application will not be considered.



**PARENT STATEMENT AND STUDENT ESSAY**

- 1. On a **separate** sheet of paper, please provide a statement of your specific goals and expectations for your child.
- 2. Also, on a **separate** sheet of paper, please have your child write an essay on "Why I Want to Attend South Madison Community Schools." The essay is a requirement for students entering grades 7-12.

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I certify that the information given in this application is complete and accurate. I understand making false statements within this application may result in the withdrawal of admission, and under these circumstances, SMCSC has the right to terminate the enrollment of my child as a transfer student. I agree to support and abide by the South Madison Community School Corporation's policy and regulations for admission and attendance. I understand that school transportation is not provided outside of SMCSC boundaries and that I am responsible for student book rental and fees.

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*Signature of Parent/Guardian*

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*Date*

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203 South Heritage Way \* Pendleton, Indiana 46064 \* (765) 778-2152 \* Fax: (765) 778-8207  
*South Madison Community School Corporation does not discriminate on the basis of race, color, national origin, sex, disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities.*

**Office Use Only**

Notes:

\_\_\_\_\_ Application Received

\_\_\_\_\_ Records Request

\_\_\_\_\_ Board Approval

\_\_\_\_\_ Parent Notification

\_\_\_\_\_ Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Not Selected in Lottery \_\_\_\_\_ Exceeds Enrollment

**South Madison Community School Corporation**

203 S. Heritage Way

Pendleton, IN 46064

(765) 778-2152 Fax (765) 778-8207

Consent for Release of School Records

Student's Name: \_\_\_\_\_  
(First) (Middle) (Last)

Current Grade \_\_\_\_\_ Birthdate \_\_\_\_\_

Name and address of last school attended:

\_\_\_\_\_  
School Name Address  
\_\_\_\_\_  
City State Zip Phone

Please release to:

South Madison Community School Corporation  
Attn: Paula Kellermeyer  
203 South Heritage Way  
Pendleton, IN 46064  
Phone: 765-778-2152  
Fax: 765-778-8207

I give permission for my records  
to be released at this time: \_\_\_\_\_  
(Student's signature if 18 years of age or older)

I give permission for my child's  
records to be released at this time: \_\_\_\_\_  
(Parent/Guardian signature if student is under 18 years of age)

Date \_\_\_\_\_